

**SCHOOL DISTRICT NO. 62 (SOOKE)**

**TITLE: GYM FLOOR CREW LEAD HAND**

**QUALIFICATIONS:**

1. Completion of secondary school or equivalency normally associated with the ability to do the assigned duties.
2. Valid British Columbia Driver's License.
3. A minimum of five months experience required (note: approximately one month per year experience obtained in this position).
4. Good health and physical ability to perform the duties.
5. Demonstrated supervisory ability and the ability to work with minimum supervision.
6. Ability to get along well with other people.
7. Specialized training in preparing gym floors and application of materials.

**RESPONSIBLE TO: Custodial Supervisor and/or designate.**

**JOB GOAL: To perform semi-skilled tasks under minimum supervision to restore gym floors.**

**PERFORMANCE RESPONSIBILITIES:**

1. Works with and supervises and instructs the gym floor crew in the preparation and application of gym floor materials.
2. Responsible for organizing and obtaining materials pertaining to gym floors.
3. Drives appropriate district vehicles (large truck).
4. Keeps in mind safety of others regarding coated gym floor.
5. Uses scrubbing machines and hand sanders.
6. Performs other duties as required that relate to this position.

**TERMS OF EMPLOYMENT: One month a year or as otherwise posted.**

**TITLE: GYM FLOOR CREW LEAD HAND**

Page 2

EVALUATION

DATE: December 14, 2014

JOB TITLE: Gym Floor Crew Lead Hand

Factor	Degree	Points	Substantiating Data
1. Knowledge	2	30	Less than Grade 12 with courses up to one year or Grade 12.
2. Experience	3	45	Six months and over.
3. Judgement	3	30	The job requires adapting established methods or procedures. Work involves a choice of methods or procedures.
4. Concentration	4	40	Almost continuous periods of intermediate duration; <b>OR</b> Frequent periods of long duration.
5. Physical Effort	4	24	Medium activity of long duration; <b>OR</b> Heavy activity of intermediate duration.
6. Dexterity	2	12	Job requires tasks that demand coordination of coarse movements, where speed is a moderate consideration; <b>OR</b> Coordination of coarse and fine movements, where speed is a minor consideration.
7. Accountability	3	30	Actions could result in significant loss of time, resources; <b>OR</b> cause some embarrassment within the department or organization.
8. Safety of Others	2	16	Some degree of care required to prevent injury or harm to others.
9. Interpersonal Skills	2	20	Courtesy and tact required in explaining, exchanging data or information.
11. Disagreeable Conditions	4	40	Minor conditions of almost continuous exposure; <b>OR</b> Major conditions of frequent exposure.
TOTAL POINTS		287	

APPROVED

On behalf of C.U.P.E., Local 459

On behalf of School District No. 62 (Sooke)

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_